



## WEST DEVON BOROUGH COUNCIL: HUB COMMITTEE FORWARD PLAN

This is the provisional forward plan for the four months starting September 2019. It provides an indicative date for matters to be considered by the Hub Committee. Where possible, the Hub Committee will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Hub Committee and all councillors, the public and other stakeholders. It will also assist the Council's Overview and Scrutiny Committee in planning their contribution to policy development and holding the Hub Committee to account.

The Plan is published on the Council's website ([www.westdevon.gov.uk](http://www.westdevon.gov.uk))

**Members of the public are welcome to attend all meetings of the Hub Committee, which are normally held at Kilworthy Park, Tavistock, and normally start at 2.00 pm. If advance notice has been given, questions can be put to the Hub Committee at the beginning of the meeting.**

The Hub Committee consists of nine Councillors. Each has responsibility for a particular area of the Council's work.

*Leader – Cllr Neil Jory*

*Deputy Leader – Cllr Lois Samuel*

*Lead Member for Environment – Cllr Caroline Mott*

*Lead Member for Health and Wellbeing – Cllr Tony Leech*

*Lead Member for Enterprise – Cllr Ric Cheadle*

*Lead Member for Communities – Cllr Terry Pearce*

*Lead Member for Customer First – Cllr Jeff Moody*

*Lead Member for Resources and Performance – Cllr Chris Edmonds*

*Lead Member for Homes – Cllr Debo Sellis*

Further information on the workings of the Hub Committee, including latest information on agenda items, can be obtained by contacting the Democratic Services Section by e-mail to [democratic.services@westdevon.gov.uk](mailto:democratic.services@westdevon.gov.uk)

**All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated**

Customer First	Coastal Concordat	Tom Jones, Senior Specialist: Place and Strategy Thomas.Jones@swdevon.gov.uk	West Devon Council	Not before 10th Sep 2019
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## DECISIONS TO BE TAKEN BY THE HUB COMMITTEE

<b>Service</b>	<b>Title of Report and Summary</b>	<b>Lead Officer and Member</b>	<b>Decision Maker</b>	<b>Decision Date</b>
Support Services	IT Procurement*	Councillor Neil Jory, Leader - West Devon Borough Council Alexandra Walker Alexandra.Walker@swdevon.gov.uk	West Devon Council	Not before 10th Sep 2019
Business Development	Land at Okehampton*	Councillor Ric Cheadle, Lead Member - Enterprise	West Devon Council	Not before 10th Sep 2019
Strategy and Commissioning	Draft Corporate Strategy Delivery Plans	Councillor Neil Jory, Leader - West Devon Borough Council Nadine Trout, Commissioning Manager Nadine.Trout@swdevon.gov.uk	West Devon Council	Not before 10th Sep 2019
Customer First	Local Development Scheme	Councillor Caroline Mott, Lead Member - Environment	West Devon Council	Not before 10th Sep 2019
Commercial Services	Environmental Protection Policies	Councillor Caroline Mott, Lead Member - Environment Cathy Aubertin, Operational Manager Environment Services cathy.aubertin@swdevon.gov.uk	West Devon Council	Not before 10th Sep 2019
Commercial Services	Grounds maintenance service*	Councillor Caroline Mott, Lead Member - Environment Cathy Aubertin, Operational Manager Environment Services cathy.aubertin@swdevon.gov.uk	West Devon Council	Not before 10th Sep 2019
Customer First	Homeless Strategy Year 3	Councillor Deborah Katherine Anne Sellis, Lead Member - Homes	West Devon Council	Not before 10th Sep 2019

## DECISIONS TO BE TAKEN BY THE HUB COMMITTEE

Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
		Isabel Blake, COP Lead - Housing, Revenue and Benefits isabel.blake@swdevon.gov.uk		
Support Services	Write Off Report for Quarter 1	Councillor Christopher Neville Edmonds, Lead Member - Resources & Performance Lisa Buckle, Section 151 Officer Lisa.Buckle@swdevon.gov.uk	West Devon Council	Not before 10th Sep 2019
Support Services	Revenue Budget Monitoring Quarter 1	Councillor Christopher Neville Edmonds, Lead Member - Resources & Performance Pauline Henstock, Finance Business Partner Pauline.Henstock@swdevon.gov.uk	West Devon Council	Not before 10th Sep 2019
Support Services	Capital Budget Monitoring Quarter 1	Councillor Christopher Neville Edmonds, Lead Member - Resources & Performance Pauline Henstock, Finance Business Partner Pauline.Henstock@swdevon.gov.uk	West Devon Council	Not before 10th Sep 2019
Support Services	Medium Term Financial Strategy for the five years 2020/21 to 2024/25	Councillor Neil Jory, Leader - West Devon Borough Council Lisa Buckle, Section 151 Officer Lisa.Buckle@swdevon.gov.uk	West Devon Council	Not before 10th Sep 2019
Strategy and Comissioning	Partnership Funding Levels 2020/21	Councillor Terry Pearce, Lead Member - Communities Nadine Trout, Commissioning Manager Nadine.Trout@swdevon.gov.uk	West Devon Council	Not before 10th Sep 2019
Customer First	Council Tax Reduction Scheme 2020/21	Councillor Anthony Frank Leech, Deputy Mayor West Devon Borough Council 2018/19 & Lead Member - Health & Wellbeing Isabel Blake, COP Lead - Housing, Revenue	West Devon Council	Not before 5th Nov 2019

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Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
		and Benefits isabel.blake@swdevon.gov.uk		
Strategy and Comissioning	Formation of a wholly owned company	Councillor Ric Cheadle, Lead Member - Enterprise Chris Brook chris.brook@swdevon.gov.uk	West Devon Council	Not before 5th Nov 2019
Support Services	Report of the Political Structures Working Group	Councillor Neil Jory, Leader - West Devon Borough Council Kathryn Trant, Specialist - Democratic Services kathryn.trant@swdevon.gov.uk	West Devon Council	Not before 5th Nov 2019
Strategy and Comissioning	Accommodation Strategy	Councillor Neil Jory, Leader - West Devon Borough Council Chris Brook chris.brook@swdevon.gov.uk	West Devon Council	Not before 5th Nov 2019
Customer First	Statement of Community Involvement	Councillor Caroline Mott, Lead Member - Environment	West Devon Council	Not before 5th Nov 2019
Support Services	Budget Update report, including the announcement on the one-year Spending Review for 2020-21	Councillor Neil Jory, Leader - West Devon Borough Council Lisa Buckle, Section 151 Officer Lisa.Buckle@swdevon.gov.uk	West Devon Council	Not before 5th Nov 2019
Support Services	Write Off Report for Quarter 2	Councillor Christopher Neville Edmonds, Lead Member - Resources & Performance Lisa Buckle, Section 151 Officer Lisa.Buckle@swdevon.gov.uk	West Devon Council	Not before 3rd Dec 2019
Support Services	Revenue Budget Monitoring Quarter 2	Councillor Christopher Neville Edmonds, Lead Member - Resources & Performance Pauline Henstock, Finance Business Partner	West Devon Council	Not before 3rd Dec 2019

## DECISIONS TO BE TAKEN BY THE HUB COMMITTEE

Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
		Pauline.Henstock@swdevon.gov.uk		
Support Services	Capital Budget Monitoring Quarter 2	Councillor Christopher Neville Edmonds, Lead Member - Resources & Performance Pauline Henstock, Finance Business Partner Pauline.Henstock@swdevon.gov.uk	West Devon Council	Not before 3rd Dec 2019
Support Services	Draft Revenue Budget Proposals 2020/21	Councillor Neil Jory, Leader - West Devon Borough Council Lisa Buckle, Section 151 Officer Lisa.Buckle@swdevon.gov.uk	West Devon Council	
Support Services	Draft Capital Programme Proposals 2020/21	Councillor Neil Jory, Leader - West Devon Borough Council Lisa Buckle, Section 151 Officer Lisa.Buckle@swdevon.gov.uk	West Devon Council	Not before 3rd Dec 2019